



**Town of Westville
Regular Council Meeting
Microsoft Teams - Virtual
April 27, 2020 - 6:00 pm**

- 1. Call To Order**
- 2. Roll Call**
- 3. Declaration of Conflict of Interest**
- 4. Approval of the Tentative Agenda**
- 5. Approval of the Minutes**
 - a. Virtual Council Meeting April 6, 2020
- 6. Business Arising from the Minutes**
- 7. Committee Reports**
 - a. **General Government**
 - i. Mayor Lennie White
 - ii. Councillors Reports
 - iii. CAO Linda Brown
 - b. **Protective Services**
 - i. Chief of Police Report - None
 - ii. Chief of Fire Department Report – Report Attached
 - iii. Animal Control Report – Report Attached
 - c. **Recreation, Culture & Leisure Services**
 - i. RCLS Coordinator Report – Report Attached
 - d. **Transportation & Environmental Health Services**
 - i. Water Report – Report Attached
 - ii. Public Works Report – Report Attached
 - iii. Solid Waste Report - None
 - e. **Environmental Development**
 - i. Fire Inspection – Report Attached
 - ii. Building Inspection/Unsightly Premises – Report Attached
- 8. Correspondence**

9. New/Unfinished Business

a. Appointment of Audit Committee Members

Council received a package regarding citizens who applied to be on the Town of Westville Audit Committee. This call for applications closed in late February, with the onset of COVID 19 and the restrictions placed on meetings, it was placed on the 'backburner' until Council and Staff had an appropriate opportunity to settle into the 'new normal'.

In accordance with the Audit Committee Terms of Reference the Audit Committee shall be appointed annually. The following members of Council were appointed in January – Mayor Lennie White, Deputy Mayor Bernie Murphy, Councillor Lynn MacDonald and Councillor Clarrie MacKinnon. Council will need to make a motion to add civilian representation to this committee.

b. Appointment of Volunteer Recognition Committee

Nine people have been nominated to be the Town of Westville's Volunteer of the Year. It is CAO Brown's understanding that previously, a committee of Council was struck to review the applicants and choose a winner to be announced at a later date.

Council will need to strike this committee, should they wish to continue this method of review of nominations.

c. Property Tax Exemption

Annually, Council needs to review the tax rebate program offered by the Town. Attached to tonight's agenda is a copy of the previous year's application. Council will need to make a motion to approve this program again for 2020/2021 property taxation.

d. Fireworks Donation

Annually the Town donates \$10,000 towards the purchase of fireworks for the Canada Day Festivities. Due to COVID 19, and the uncertainty surrounding future festivals and events, does Council wish to set this aside for an event and time (to be determined) when everyone can get together to celebrate?

e. Closed Session

- i. **Potential Litigation/Legal Advice** Municipal Government Act Section 22 (2) (f) & (g)
- ii. **Sweeper Truck Contract Negotiations** Municipal Government Act Section 22 (2) (e)

10. Next Meetings

a. Asset Management

Virtual Meeting
May 6, 2020 – 9:30 am

b. Budget Meeting Working Group

Virtual Meeting
May 6, 2020 – 7:00 pm

c. Police Commission

Virtual Meeting
May 19, 2020 - 6:00 pm

- d. Regular Council Meeting**
Virtual Meeting
May 25, 2020 - 6:00 pm

11. Adjournment